

MONTECITO UNION SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING
Regular Meeting
Minutes
November 15, 2011

Present: Mr. Brett Matthews, President, Mrs. Gwyn Lurie, Clerk, Mrs. Deborah Fuss, Member, and Mrs. Mary Morouse, Member.

Absent: Ms. Mary Kirkhart, Member.

Staff Present: Mrs. Tammy Murphy, Superintendent, Ms. Virginia Alvarez, Chief Business Official, Mr. Nick Bruski, Chief Academic Officer and Mrs. Autumn Noe, Administrative Assistant.

Board President, Mr. Matthews called the meeting to order at 6:02 p.m.

Correspondence

Mrs. Morouse expressed gratitude and shared with the Board her personal experience with teachers and employees that have gone above and beyond their roles at MUS.

Recognition of Accomplishments

Mackenzie Kinsella, Parker Matthews, Emma Spencer and Megan Tighe represented the numerous 6th graders who are part of the Student Leadership Team, overseen by Mrs. Wilson. The students were recognized for their leadership at MUS. The students gave a presentation about their goals, projects, dreams and challenges. Currently, they are planning the Family Fundraising Fair for various charities scheduled for March 9th.

Strategic Plan

Mrs. Murphy presented to the Board a draft of the Strategic Plan, which was created after the rethink session that occurred on September 28th with the 24-member Strategic Planning Committee. The committee developed two new Strategic Initiatives: Global Perspectives and Technology in a 21st Century School.

The Board held discussion and provided feedback on the two new Strategic Initiatives. Mr. Glanville and Ms. Kalin spoke to the Board regarding the Strategic Plan's new initiatives.

Mrs. Murphy will incorporate the suggestions given by the Board and return a revised Strategic Plan to the Board at the January Board Meeting.

Single Plan for Student Achievement

Mr. Bruski presented the Single Plan for Student Achievement, which is mandated by the State in order to provide accountability for the use of categorical funding. New goals were incorporated into the plan and were revised by the School Site Council and the Teaching and Learning Council.

Mrs. Fuss moved to approve the Single Plan for Student Achievement. Mrs. Lurie seconded. Motion carried 4-0.

Parent Involvement Policy #6020 – Frequently Asked Questions

Mr. Bruski presented the revised FAQ for the Parent Involvement Policy #6020, in accordance with the No Child Left Behind Act. The Frequently Asked Questions document is distributed to families at the beginning of the school year. The School Site Council worked to add new information to the document.

The Board discussed the document and provided feedback to include contact information.

Mr. Glanville spoke to the Board regarding parent involvement.

Mrs. Lurie made the motion to approve the Parent Involvement Policy #6020-Frequently Asked Questions, with the addition of contact information added for reference. Mrs. Morouse seconded. Motion carried 4-0.

Approval: Architectural Contract – Roesling, Nakamura and Terada Architects and Montecito Union School District

Mr. Mark Williams, legal counsel from Fagen, Friedman and Fulfrost joined the meeting through a conference call, in order to answer questions by the Board regarding the architectural contract.

The Board presented questions regarding the architectural plans and the next steps involved in the planning process. Mrs. Murphy discussed details of the contract for clarification. Mrs. Murphy presented the architectural contract for approval and to proceed with Task 1: Building Assessment, Programming and the Master Plan.

Mrs. Fuss moved to approve the Architectural Contract – Roesling, Nakamura and Terada Architects and Montecito Union School District and to proceed with Task 1: Building Assessment, Programming and Master Plan. Mrs. Lurie seconded. Motion carried 4-0.

Revised Policy #3100 – Business and Noninstructional Operations

Mrs. Murphy and Ms. Alvarez have been working with Mrs. Maureen Evans, from School Services of California to develop a draft reserve policy to be incorporated in the existing Budget Policy #3100 and presented the first draft to the Board.

In order to plan for the future, a proposed three-year reserve was suggested in order to support MUS educational programs in the event of a change in the community-funding model.

The Board discussed the recommendations of the policy and agreed to include the possible decrease in property tax funds due to a “natural disaster” or property re-assessments. It was suggested to research ways to protect the reserve.

The policy will be brought back to the Board for a second reading in December.

2011-2012 Budget Calendar

Ms. Alvarez presented the 2011-2012 Budget Development Calendar, which outlines the financial work for the year.

Mrs. Morouse made the motion to approve the 2011-2012 Budget Calendar with the addition of the annual presentation from the County Tax Assessor, regarding investments. Mrs. Lurie seconded. Motion carried 4-0.

Community Forum

Mrs. Lurie and Mr. Matthews reviewed the idea of a Montecito Community Forum. The Forum would invite engaging guest speakers and create a larger professional learning community, while also creating deeper relationships between community members and the school.

Mrs. Crossland spoke to the Board regarding the Community Forum.

The Community Forum will be discussed at the December Board meeting and a Steering Committee will be formed prior to the Community Forum series beginning in the fall of 2012.

Board Organizational Meeting Discussion

The Board discussed the duties and responsibilities of the various roles of the Board in preparation for the upcoming Organizational meeting, where nominations for positions will be made.

Revision of Policy #5117 – Interdistrict Transfer Report

As a matter of practice, the Interdistrict Transfer Report is presented to the Board each month. It was recommended by the Board that the report only be agendized if there are changes to the data.

Mrs. Morouse moved to approve the revision of policy #5117– Interdistrict Transfer Report and it is presented to the Board in September or if there are any changes made to the report. Mr. Matthews seconded. Motion carried 4-0.

Board Reports

Mrs. Morouse informed the Board of her participation at the County Committee School District Organization Committee that recently voted on their new members.

Mrs. Fuss reported on the 2011-2012 MEF Campaign.

Superintendent's Report

Mrs. Murphy informed the Board regarding the following:

The Open Enrollment window opens December 1st and closes January 3rd.

The Schein Conference that she attended with Mr. Bruski, which included national educational consultants and was lead by Dr. Edgar Schein of MIT Sloan School of Management.

The Winter After School Course Schedule will be brought to Board next month and will include new class offerings guided by three pathways: The Arts, Learning Extensions and Health and Wellness.

Consent Agenda

Regular Board Meeting Minutes – October 18, 2011
Warrants, October 7, 2011 – October 28, 2011
Interdistrict Transfers

Mrs. Fuss moved to approve the Consent Agenda with the October 18th Board Meeting Minutes, page 110, paragraph 3 amended as follows: remove the word not, "Montecito Union School District has continued to utilize the funds for their intended purposes. Mr. Matthews seconded. Motion carried 4-0.

Suggested Board Agenda Items for Next Regular Meeting:

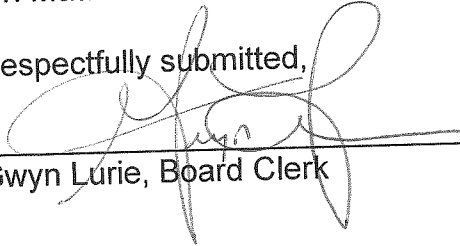
First Interim Budget report
Revised Policy #3100 – Business and Noninstructional Operations
2010-2011 SARC-School Accountability Report Card (depending on release might be moved to January)
After School Task Force Report
Community Forum
County Pool Investment Report

Board Governance: Evaluation of Meeting

The Superintendent and the Board Members used this time to evaluate tonight's meeting.

Mr. Matthews moved to adjourn the meeting at 8:46 p.m.

Respectfully submitted,



Gwyn Lurie, Board Clerk