

MONTECITO UNION SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING
Regular Meeting
Minutes
December 6, 2011

Present: Mr. Brett Matthews, President, Mrs. Gwyn Lurie, Clerk, Mrs. Deborah Fuss, Member, Ms. Mary Kirkhart, Member, and Mrs. Mary Morouse, Member.

Staff Present: Mrs. Tammy Murphy, Superintendent, Ms. Virginia Alvarez, Chief Business Official, Mr. Nick Bruski, Chief Academic Officer and Mrs. Autumn Noe, Administrative Assistant.

Board President, Mr. Matthews called the meeting to order at 6:03 p.m.

Correspondence

Mrs. Lurie stated that she received an email from Mrs. Henry that could be discussed during the After School Program discussion. Ms. Kirkhart wanted to mention that the San Ysidro walkway has been a great addition and families in her neighborhood have been utilizing it.

Mr. Matthews commented that as we go into the beginning stages of the Facilities Master Plan, the Ross School District recently won the North Bay Business Journal 2011 Top Project for Education, work that Mrs. Murphy pioneered while she was there.

Public Hearing – Organizational Meeting

The Board held discussion regarding the election of the Board President and Board Clerk. The Board members agreed that continuity was beneficial, however if other Board members were interested in the position, they could “shadow” the president and learn about the role. The Board also decided that the role of president could be revisited at a later date, if other members were interested in the position.

Board President: Mrs. Morouse nominated Mr. Matthews to continue serving as President of the Montecito Union School District Board of Trustees. Mrs. Fuss seconded. Mr. Matthews accepted the nomination with the exception of the Superintendent’s evaluation, which would be led by Mrs. Morouse and if a Board Member would like to become President prior to December 2012, it could be brought back to the Board to decide. Motion carried 5-0.

The Board continued to hold discussion regarding the duties of the Clerk and the importance of open communication and transparency.

Board Clerk: Ms. Kirkhart nominated Gwyn Lurie to serve as Clerk for the Montecito Union School District Board of Trustees. Mrs. Fuss seconded. Mrs. Lurie accepted the nomination. Motion carried 5-0.

Approval of Board of Trustees Regular Monthly Meeting Dates:

The Board approved to hold its regular monthly meeting on the third Tuesday of each month, with the exceptions of the January, July and August meetings. The January meeting will be held on January 24th 2012, the August meeting will be held on August 28th and the July 2012 meeting is canceled. The Board also approved two study session meetings on February 28, 2012 to discuss the 5th Grade Colonial Experience Trip and March 6, 2012 to discuss

Program Development. Both meetings will be held from 6:00-8:00 p.m. at Montecito Union School District auditorium.

Mr. Matthews moved to approve the 2012 Board Meeting Calendar. Mrs. Lurie seconded. Motion carried 5-0.

District Committee Assignments

Mrs. Fuss nominated Mrs. Morouse as the Santa Barbara County Committee on School District Organization representative, Mrs. Morouse accepted. Mrs. Kirkhart seconded Motion carried 5-0.

Mrs. Morouse nominated Mrs. Fuss as the MEF representative and Mrs. Kirkhart seconded. Mrs. Fuss accepted. Motion carried 5-0.

Mrs. Lurie nominated Ms. Kirkhart as the PTA representative. Mrs. Morouse seconded. Motion carried 5-0.

Mrs. Lurie nominated Ms. Fuss and Ms. Morouse as the Facilities Master Plan Committee Representatives. Ms. Kirkhart seconded. Motion carried 5-0.

After School Task Force Presentation

Mrs. Murphy and Mr. Bruski made a final presentation on the work of the After School Task Force. The 2012 Winter After School Program Brochure was reviewed and will be distributed to families the week of December 12th.

Ms. Alvarez discussed the financial portion of the After School Program. She gave an overview of new systems to ensure consistency in class fees, payment to instructors, class materials, indirect costs, minimum number of students, set cost of class materials and ordering supplies thorough the District Office. The ultimate goal is that the program will be self-sustaining.

Ms. Lurie read an email correspondence from Susan Henry regarding the After School Program.

Mr. Oriskovich, spoke on behalf of his son James as to the importance of school sports.

Santa Barbara County Investment Report-Harry E. Hagen, Santa Barbara County Treasurer-Tax Collector

Harry E. Hagen presented the County's Investment Policy and the results of investments for the quarter ending 9/30/11. As the County Treasurer he is the delegated authority to invest or reinvest funds. The three-investment objectives he follows are: safety, liquidity and yield.

First Interim Report, 2010-2011 Montecito Union School District Budget

Ms. Virginia Alvarez reviewed the first interim report and multi-year projections as of October 31, 2011. The District's self-certification is positive as we project that we will be able to meet our financial obligations for the current fiscal year and subsequent two fiscal years.

Mrs. Fuss moved to approve the First Interim Report for the 2010-2011 Montecito Union School District Budget. Ms. Kirkhart seconded. Motion carried 5-0.

Closing of Funds #67 and #68 – Self Insurance Funds

Ms. Alvarez requested to close these self-insurance funds, MUS is no longer self-insured, but part of a JPA. The balance of \$ was to be transferred to the general fund.

Mrs. Morouse moved to close funds #67 and #68. Mrs. Fuss seconded. Motion carried 5-0.

Opening of Fund #63 – Enterprise Fund for After School

Ms. Alvarez proposed the creation of a separate fund for the After School Program. Fund #63 would be designated for the After School Program.

Mrs. Lurie moved to open fund #63-Enterprise Fund for After School. Ms. Kirkhart seconded. Motion carried 5-0.

Second Reading of Board Policy #3100 Business and Noninstructional Operations

Mrs. Murphy and Ms. Alvarez presented a second reading of Board Policy #3100. They presented to plan ahead and designate the reserve to specific funds.

Ms. Morouse moved to approve second reading of Board Policy #3100 Business and Noninstructional Operations. Gwyn Seconded. Approved 5-0.

Board Reports

Mrs. Lurie reported that the Montecito Community Forum Advisory Committee is scheduling the first meeting at the end of January.

Mrs. Fuss reported that MEF has raised \$50,000 to date with 30% parent participation, 100% teacher participation and 100% MEF Board Participation.

Ms. Kirkhart reported that the PTA is in the process of recruiting and voting on 2012 Board members.

Superintendent's Report

The Open Enrollment window is open and applications are accepted from Dec. 1st through January 4th, 2012.

Results from the California Physical Fitness Testing were released and for MUS the results were slightly over 90%.

The Transportation Task Force met on December 2nd and the 9th and they will be hosting a grand opening/ribbon cutting for the San Ysidro pathway January 11th with Salud Carbahal.

Consent Agenda

Regular Board Meeting Minutes – November 15, 2011

Warrants, November 4, 2011 – November 23, 2011

Personnel Items

Ms. Kirkhart moved to approve the Consent Agenda. Mrs. Morouse seconded. Motion carried 5-0.

Suggested Board Agenda Items for Next Regular Meeting

SARC-School Accountability Report Card
Facilities Master Plan Update
Strategic Plan Revisions
Audit Report
Report on Developer Fees

Board Governance: Evaluation of Meeting

Mrs. Lurie referenced Roberts Rules of Order when making a motion. Mr. Matthews suggested that Mrs. Lurie research guidelines.

The public meeting was adjourned at 9:07 p.m.

Closed Session

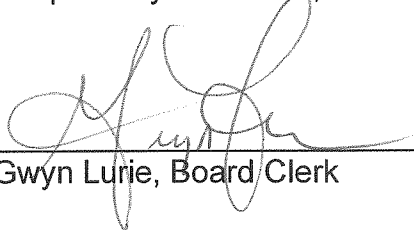
Board President, Mr. Matthews announced the Board was going into closed session to consider the following:

Public Employee Performance Evaluation-Goals: (Government Code Sections 54957), Title: Superintendent

The Board reconvened to open session at 10:28 p.m. Board President, Mr. Matthews announced no action had been taken in closed session.

The meeting adjourned at 10:30 p.m.

Respectfully submitted,



Gwyn Lurie, Board Clerk